

LAND RECORDS COMMITTEE MEETING

March 8, 2006

Oneida County Courthouse
Committee Room #2 –Second Floor

Rhinelander, Wisconsin 54501

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Committee Members

David O'Melia, Chairman
Gary Baier, Vice-Chairman

Frank Greb
Peter Wolk
Jim Sharon

Call to Order.

Chairman O'Melia called meeting to order in accordance with the Open Meeting Law at 9:02 a.m., noting that the meeting notice had been properly posted and that the building and meeting room are handicap accessible. Committee member Wolk was excused, all other committee members were present. Staff members present were Romportl, Bilogan and Leighton.

Approve Agenda/Minutes.

Motion/Greb/Baier approving today's Land Records Committee agenda. All Ayes

Motion/Greb/Baier approving the minutes of February 8, 2006. All Ayes.

Discuss/Act/Report on staff member's attendance at land-related meetings/seminars.

Romportl discussed recent attendance at the WLIA meeting held in Wisconsin Dells.

Discuss/Act/Update on Aerial Photography Project.

Romportl stated edits have been done and an update is to be received next week. LIO will then have 30 days to review. At this time it appears that the imagery is 90% correct and the project is on target. Update only, no action taken.

Discuss/Act on Land Information/Real Property Annual Reports.

Romportl introduced Lynn Freimuth, Real Property Lister to committee members. Real Property Annual Report was distributed for review and briefly discussed. Land Information Annual Report was also distributed for review and briefly discussed.

Motion/Greb/Baier to forward the Real Property and Land Information Annual Reports to the County Board for further consideration. All Ayes.

Discuss/Act/Update on Land Records and Forestry & Outdoor Recreation Committee Memorandum of Understanding regarding Land Sales.

Committee members signed the Memorandum of Understanding after brief review and discussion. Bilogan, Forestry Director, will present the Memorandum of Understanding to the Forestry & Outdoor Recreation committee for their review and signature. Further review will be held in July.

Discuss/Act on Land Information Long Range Plan.

Romportl distributed copies of the Land Information Long Range Plan that outlined proposed goals for short, mid and long-term year increments. Brief discussion was held.

Motion/O'Melia/Sharon to forward the Land Information Long Range Plan to Finance for consideration. All Ayes.

Discuss/Update on Land Information Office remodeling and Staff Positions.

Remodeling is progressing well. It is anticipated that the mapping department will move into the remodeled area the week of March 20. Office arrangement will also change for other staff. Lynn Houle has accepted the Property Description Technician Position, and will begin on March 27. Update only, no action.

It is anticipated that the committee will enter into a closed session pursuant to Sec.1985(1)(e). Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. (Parcel Mapping Contract) Committee members elected not to enter into a closed session at this time.

Discuss/Act/Update on Parcel Mapping and Contract.

Romportl reviewed the proposed contract with SEH regarding the four sections in the Three Lakes Township at a cost of \$7.50 per parcel, which is approximately \$6500 for this area. Discussion was held.

Motion/Greb/Sharon to authorize the Land Information Office to enter into a contract with SEH to parcel map four sections of Three Lakes Township upon approval of contract by Corporation Counsel with contract to be signed by authorized members representing Oneida County. All ayes.

Review/Act on monthly bills, line item transfers, purchase orders, budget surveys and compensatory time reports: a. Real Property b. Register of Deeds c. Land Information

Motion/Greb/O'Melia approving bills and expense vouchers as presented for payment by the Register of Deeds and Land Information offices. All voted aye.

Public Comment/Communications.

Romportl noted that he has received many positive reports regarding use of the Land Records System website. Many local businesses make use of the information that is readily available at any hour via the GIS Mapping or Property Tax Information sites.

Discuss/Act on date of next meeting.

The next monthly meeting will be held on Wednesday, April 12, 2006 at 9:00 a.m. Greb indicated he would be out of town for the next meeting.

Items to be included on next agenda:

Normal agenda items as well as updates on parcel mapping and aerial photography projects.

Adjourn: Motion/Baier/O'Melia to adjourn the meeting at 10:08 a.m. All voted aye.

David O'Melia
Chairperson

Michael J. Romportl
Staff Chairperson